



MINNESOTA STATE

Board of Trustees

AGENDA ITEM SUMMARY

NAME: Finance and Facilities Committee

DATE: April 15, 2025

TITLE: Proposed Amendment to Board Policy 5.13 Information Technology Administration (First Reading)

☒ Action

☐ Review and Discussion

☒ *This item is required by policy*

PRESENTERS

Jacquelyn Bailey, Vice Chancellor for Information Technology

PURPOSE

Board Policy 5.13 Information Technology Administration requires board review and approval of proposed board policy changes and that each board policy is reviewed at least once every five years.

BACKGROUND INFORMATION

The policy is being reviewed and updated as part of the 5-year cycle.

Primary changes within the policy:

The proposed amendment: (1) Changed the wording to provide a strategic work plan instead of a strategic plan, (2) Changed the wording to allow for more flexibility for a college or university to adopt their own policy or procedures, and (3) Updated and rearranged the wording for better clarity.

RECOMMENDED ACTION (FIRST READING DRAFT)

The Finance and Facilities Committee recommends that the Board of Trustees approve the proposed amendment to Policy 5.13 Information Technology Administration.

Date Presented to the Finance Committee: 04/15/25.

Date Presented to the Board of Trustees: First reading – no action taken.

Date of Implementation: TBD

PROPOSED CHANGES (FIRST READING DRAFT)

Single underlining represents proposed new language.

Strikeouts represent existing language proposed to be removed.

5.13. Information Technology Administration

Part 1. Policy Statement.

~~It is the policy of the~~ Board of Trustees, in accordance with the Minnesota State Colleges and Universities system's mission, ~~to provide appropriate information technology access to disseminate and extend knowledge, to foster the free exchange of ideas, and to provide effective support for its~~ teaching, research, administrative, and public service functions. Appropriate access ~~will be~~ afforded to information technology resources, including but not limited to computers, software, e-mail accounts, internet access, and similar computing tools, that allows students, faculty, and staff to undertake their respective college- or university-related activities. ~~for students, faculty, and staff for fulfilling the missions, and for appropriate related activities.~~

Part 2. Responsibilities

The chancellor shall develop an information technology strategic ~~framework plan~~ for approval by the ~~B~~oard and prescribe data, applications, security, and technology ~~standards procedures and operating instructions in order~~ to ensure the accessibility, effectiveness, efficiency, timeliness, security, availability, and accuracy of information gathered, stored, and utilized by the system office, colleges, and universities. Each college and university shall ensure that the information technology planning components of its strategic plan are aligned with the system Minnesota State information technology framework planning goals.

Each college and university ~~shall may~~ adopt a additional local, campus level policies and procedures on information technology use computer and network system use and security in alignment with board policies, system procedures, and operating instructions.

Part 3. Accountability/Reporting

The chancellor shall periodically ~~shall~~ provide an update to the ~~board~~Board on the implementation of the ~~system~~Minnesota State information technology strategic framework plan.

Related Documents:

- IT Strategic Framework
- Minnesota State Information Technology Services Division
- State of Minnesota IT Services

To view any of the following related statutes, go to the Revisor's Office website. You can conduct a

[search from this site by typing in the statute number.](#)
[Minn. Stat. 136F.59 Technical Equipment](#)

Policy History

Date of Implementation: 06/21/00
Date of Adoption: 06/21/00
Date of Last Review: xx/xx/xx

Date & Subject of ~~Amendments~~~~Revisions~~:

[Xx/xx/25 – \(add summary information for amendment\)](#)

04/21/10 – Amendment calls for each college and university to ensure that the information technology planning components of its strategic plan are aligned with system planning goals.

06/21/00 - Repeals Board policy 5.1; Contains language formerly in Board policy 1A.9, Part 2

No additional HISTORY

**BOARD OF TRUSTEES
MINNESOTA STATE COLLEGES AND UNIVERSITIES**

5.13. Information Technology Administration

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Part 1. Policy Statement

The Board of Trustees, in accordance with the Minnesota State Colleges and Universities mission, provides appropriate information technology access to support teaching, research, administrative, and public service functions. Appropriate access is afforded to information technology resources, including but not limited to computers, software, e-mail accounts, internet access, and similar computing tools that allows students, faculty, and staff to undertake their respective college- or university-related activities.

Part 2. Responsibilities

The chancellor shall develop an information technology strategic framework for approval by the board and prescribe data, applications, security, and technology procedures and operating instructions to ensure the accessibility, effectiveness, efficiency, timeliness, security, availability, and accuracy of information gathered, stored, and utilized by the system office, colleges, and universities. Each college and university shall ensure that the information technology components of its strategic plan are aligned with the Minnesota State information technology framework.

Each college and university may adopt additional local, campus level policies and procedures on information technology use in alignment with board policies, system procedures, and operating instructions.

Part 3. Accountability/Reporting

The chancellor shall periodically provide an update to the board on the implementation of the Minnesota State information technology strategic framework.

Related Documents:

- IT Strategic Framework
- Minnesota State Information Technology Services Division
- State of Minnesota IT Services

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